



TEXAS DEPARTMENT OF INFORMATION RESOURCES

P.O. Box 13564 ♦ Austin, TX 78711-3564 ♦ www.dir.texas.gov

Tel: (512) 475-4700 ♦ Fax: (512) 475-4759

February 1, 2016

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TO: State Agency Purchasing Staff and State Agency HUB Coordinators

FROM: Grace Windbigler
Director, Technology Sourcing Office

RE: **Doing Business Texas Style – ACCESS 2016 – Spot Bid Fair**

Mandated government agencies may request an exemption from DIR contracts for one-time purchases made at the "Doing Business Texas Style" Spot Bid Fair that occurs the week of May 9, 2016 in Irving, Texas.

Exemptions for **Cooperative Contracts** are on the DIR website at: <http://dir.texas.gov/View-Contracts-And-Services/Pages/Content.aspx?id=3>. If you need a one-time exemption for a **Cooperative Contract**, you will need to submit a request to DIR at <http://dir.force.com/ExemptionRequest>. Note on the description: The exemption is based on a best value determination, which includes delivery time via ACCESS 2016- Spot Bid Fair.

If you need exemptions for other DIR program areas such as: **Data Center Services, Telecom or Texas.gov**, you will need to follow the appropriate exemption process. Please see: <http://dir.texas.gov/View-Contracts-And-Services/Pages/Content.aspx?id=4>

This exemption letter shall not waive any state or federal law or agency's requirements on purchases.

If you have any questions or need additional information, please contact the DIR HUB Coordinators Lisa Maldonado at lisa.maldonado@dir.texas.gov or Lynn Sanchez at lynn.sanchez@dir.texas.gov.